

The Alta Vista Public Library Board Meeting Minutes
September 17, 2026

The September 17th, 2026, meeting of the Alta Vista Public Library Board was called to order at 3:00 PM by President Charlene Meirick. Roll call was answered by Pat Halvorson, Tony Zafft, and Chris Folkers. Also present were Crystal Griffen, the Library Director, and Marge Ostert. The agenda was reviewed and a motion to approve was made by Tony, seconded by Chris. Motion carried. The minutes from the last meeting were read by the Board and a motion to approve was made by Chris, seconded by Tony. Motion carried. The bills were presented and a motion to approve was made by Pat, seconded by Chris. Motion carried.

Old Business:

- The Veteran's Day supper was discussed. Roast beef, roasted red potatoes, green beans, spring salad, and a roll was ordered at Hy-Vee. It will be \$14 a person. Crystal will get cookies when they go on sale. Pat will talk to Jo M. about getting it in the VFW newsletter, ask if her husband can do a small presentation and about using coffee from the VFW.
- We had 933 people at the Big 4 Fair this year.

New Business:

- Crystal asked if we could move \$500.00 from the savings to the checking to cover the price of the printer. A motion to approve the transfer was made by Pat, seconded by Tony. Motion carried.
- The Library Board approved Marge Ostert to be on the library board. Crystal will get her approved at the next city council meeting. A motion to approve Marge was made by Pat, seconded by Chris. Motion carried.
- We discussed using the Tossed and Found grant to buy 1 more shelf for books. Ed Hoover would make it, and it would be like our previous ones. The cost is \$405.00. A motion was made by Pat, seconded by Tony. Motion carried.
- Crystal asked if we could close December 24th (Christmas Eve), December 26th, and December 31st (New Year's Eve.) Pat offered to work December 26th and December 31st. We will close December 24th for Christmas Eve. A motion to approve this closure was made by Pat, seconded by Chris. Motion carried.
- Crystal asked the board to change the library hours. New hours were discussed. The new hours will be Monday: 11-6, Tuesday: 10-3, Wednesday 10-2, Thursday: 1-4, Saturday: 9-12. This will start October 1st, 2026. Crystal and Christina will only be overlapping hours if there is a program, for big projects, or for training. A motion to change these hours was made by Pat, seconded by Tony. Motion carried.
- The countywide meeting will be October 20th at 6:30 PM at the New Hampton Public Library.

- A Santa's workshop day was discussed for December 5th, instead of the Santa/Sleigh Ride event. Santa is booked. Kids can decorate cookies. Crystal will ask Vickie Nehl to make them. Crystal will find a craft and other activities.
- Upcoming programs were discussed.

Other Business:

- Holiday pay for Christina was discussed. It was agreed that the library would give her 3 hours of holiday pay for Christmas. A motion was made by Tony, seconded by Chris. Motion carried.

The next meeting is October 15th, 2026 at 3 PM.

Motion to adjourn was made by Pat, seconded by Chris. Meeting ended at 3:30 PM.

Respectfully submitted,
Crystal Griffen, Library Director